

Common Good Fund: Application Form for 2022/23*

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

Applicant Group/Organisation:	Future Hawick
Name of your project:	Hawick Welcome Hosts 25 year Celebration
The name of the Common Good Fund that you are applying to:	Hawick

What does your organisation do and who does it support? If appropriate. (max. 100 words)

Tell us what your group does, the activities it undertakes and in what way it benefits the community.

The organisation's purposes are to improve the well-being, quality of life and opportunities of the people of Hawick by bringing together local community and voluntary organisations to work with public agencies to enhance the town's social, cultural, recreational and educational facilities, environment and economy.

Summarise what you want to use this funding for (max. 100 words)

(i.e. will it increase access, improve quality of life etc.

As part of its commitment to the town, Future Hawick operates the Hawick Welcome, a unique and highly successful project which welcomes visitors to the town over the summer months, encouraging them to stay longer, see more, and thus benefit the Hawick economy. The project is about to enter its 26th year, and while 25 years may have gone Future Hawick would like to recognize and celebrate the commitment of all those who have been involved in the scheme at any stage over those 25 years by holding a small reception.

Summarise how the outcomes of the project will be measured/evaluated (max. 100 words)

The outcome of the project will be measured in the numbers supporting the reception and the additional publicity generated for the 2023 project through local press and social media outlets.

Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the current/former Burgh (max. 200 words)

Tell us what activities you plan to carry out and how you will deliver it

The project will generate greater positive publicity for Future Hawick generally and the Hawick Welcome in particular and help to maintain its profile in the community. The community of Hawick has been hugely supportive of the project over the years and we believe that the event will give a sense of pride and satisfaction to those who have supported it.

Tell us how your project will be sustainable in the future (max. 100 words)

Write here ...

While the reception in itself will not be sustainable, we believe that it will help greatly to launch and raise awareness for the 2023 project and ensure support will continue into the future.

Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

Item of Expenditure	Cost (£)
Reception Catering (50 approx)	550
Total Expenditure	550
How much would you like from the Common Good Fund?	450
Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	attached

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.

Fund	Amount	Purpose
SoSE (Jan 2023)	£12,600	St Leonards Park Development costs
HCG (Nov 2022)	£5,000	Hawick Welcome wages assistance
FEF (July 2022)	£8,750	Hawick Rewilding Project Phase 2
SoSE (April 2022)	£32,700	St Leonards Park Development costs
SoSE (April 2022)	£10,000	Hawick town app/website development
STP (Dec 2021)	£7,500	Hawick town app/website development

Tell us about your own fundraising or how you have secured other funding for this project.

	Amount	Purpose
Own General funds	£100	Assistance with reception catering

Individual/Group/Organisation details:

Contact Name:	Derick Tait
Position in Group/Org: (if appropriate)	Treasurer
Home Address:	[REDACTED]
Post Code:	[REDACTED]
Telephone Number:	[REDACTED]
Email Address:	[REDACTED]
Date:	21.02.23
Signature:	[REDACTED]

Equalities

Do you have an Equal Opportunities Policy or Equality Statement? Yes

Explain how your project complies with the obligations contained in the Equality Act 2010
 Future Hawick has an Equal Opportunities Policy to which it adheres (Copy attached)

Public Protection

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? YES

If yes what public protection policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.

Write here...

Future Hawick has a "Working with children and Vulnerable Adults " Policy to which it adheres (Copy attached)

Permissions

Does your project involve work to a building or land? **NO**

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease _____ and duration _____ years)
- Written permission of owner
- Planning permission (Reference No. _____)

Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the current/former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

This completed form and supporting documents should be submitted to William Mohieddeen, Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA; Email: william.mohieddeen@scotborders.gov.uk; Telephone: 01835 826504